Waltham Parish Council

TO: ALL MEMBERS OF WALTHAM PARISH COUNCIL: Councillors are hereby summoned to attend a meeting of the Waltham Parish Council on **TUESDAY, 1 December 2015** at Waltham Village Hall at **7.30pm** for the transaction of the business described in the following Agenda.

Tracey Block, Clerk to the Council

1. To receive and approve apologies for absence.
2. To receive declarations of interest (Disclosable Pecuniary Interests and Other Significant Interests). The nature as well as the existence of any such interest must be declared.
3. To approve the minutes of the meeting held on 3 November 2015.
4. To discuss matters arising from the above minutes that are not covered by the agenda.
5. Public session: To receive questions and comments from the public on any agenda item.
6. To receive reports from County and/or City Councillors.
7. To consider any matters relating to Highways and the Environment.
8. Planning matters: to authorise a response to any application(s) and to note any recent planning decisions by Canterbury City Council or any correspondence on planning matters
9. Financial matters:
    a) To note/authorise the following:
        i. To note the Parish Council's financial position
        ii. To authorise any payments including the Clerk's Salary, Canterbury City Council for election charges and Kent County Council for the purchase of the new AONB sign in Church Lane.
        iii. To agree a draft budget of expenditure for 2016/17
10. To consider any changes to the Risk Assessment.
11. To consider/agree a response to the concurrent funding review
12. To consider /agree to the sector led body proposed by NALC/SLCC to procure audit for Waltham Parish Council or to opt for appointment of an external auditor as sourced by the Parish Council from 2017.
13. To consider/approve attendance at training/other events: See Appendix 1.
14. To note current consultations and correspondence that might be of interest and organise/approve/note any responses. See Appendix 2.
15. To receive updates on ongoing Parish Council or village initiatives and review reporting arrangements:
    - Village Map - WSRA - Village Hall
16. Any Other Business (for information purposes only):

Members of the public and press are welcome to attend and will be given an opportunity to speak on any matter on the agenda.

Date of next meeting: Tuesday 5 January 2016