Waltham Parish Council

TO: ALL MEMBERS OF WALTHAM PARISH COUNCIL: Councillors are hereby summoned to attend a meeting of the Waltham Parish Council on **TUESDAY, 1 March 2016** at Waltham Village Hall at **7.30pm** for the transaction of the business described in the following Agenda.

Tracey Block, Clerk to the Council

1. To receive and approve apologies for absence.
2. To receive declarations of interest (Disclosable Pecuniary Interests and Other Significant Interests). The nature as well as the existence of any such interest must be declared.
3. To approve the minutes of the meeting held on 2 February 2016.
4. To discuss matters arising from the above minutes that are not covered by the agenda.
5. Public session: To receive questions and comments from the public on any agenda item.
6. To receive reports from County and/or City Councillors.
7. To consider any matters relating to Highways and the Environment.
8. To agree arrangements for the Queen's 90th Birthday Celebrations:
    a. 21st April – beacon
    b. 12th June – Official birthday party
9. To approve the disposal of outdated parish records
10. Planning matters: to authorise a response to any application(s) and to note any recent planning decisions by Canterbury City Council or any correspondence on planning matters

    Application No: CA//16/00309
    Dene Meadows, Duckpit Road, Waltham CT4 5QE
    Erection of barn.

11. Financial matters:
    a) To note/authorise the following:
        i. To note the Parish Council's financial position
        ii. To authorise any payments including the Clerk's Salary
12. To consider any changes to the Risk Assessment.
13. To consider/approve attendance at training/other events: See Appendix 1.
14. To note current consultations and correspondence that might be of interest and organise/approve/note any responses. See Appendix 2.
15. To receive updates on ongoing Parish Council or village initiatives and review reporting arrangements:
    - Village Map - WSRA - Village Hall
16. Any Other Business (for information purposes only):

Members of the public and press are welcome to attend and will be given an opportunity to speak on any matter on the agenda.

Date of next meeting: Tuesday 5 April 2016