

Waltham Parish Council

TO: ALL MEMBERS OF WALTHAM PARISH COUNCIL: Councillors are hereby summoned to attend a meeting of the Waltham Parish Council on **TUESDAY, 5 April 2016** at Waltham Village Hall at **7.30pm** for the transaction of the business described in the following Agenda.

Tracey Block, Clerk to the Council

A G E N D A

1. To receive and approve apologies for absence.
2. To receive declarations of interest (Disclosable Pecuniary Interests and Other Significant Interests). The nature as well as the existence of any such interest must be declared.
3. To approve the minutes of the meeting held on 2 March 2016.
4. To discuss matters arising from the above minutes not covered by the agenda.
5. Public session: To receive questions and comments from the public on any agenda item.
6. To receive reports from County and City Councillors.
7. To consider any matters relating to Highways and the Environment.
8. To complete the adoption of the Telephone Kiosk
9. Financial matters:
 - i. To note the Parish Council's financial position
 - ii. To authorise any payments including the Clerks Salary.
 - iii. To consider the findings of the Review of Effectiveness of the System of Internal Controls
 - iv. To approve the Annual Governance Statement 2015/16 by Resolution
 - v. To consider the Accounting Statements 2015/16
 - vi. To approve the Accounting Statements 2015/16 by resolution
 - vii. To ensure the Accounting Statements 2015/16 are signed and dated by the person presiding at the meeting
10. To consider any changes to the Risk Assessment.
11. Planning matters: to approve the responses to any recent planning applications.

Reference CA/16/00462
Address Well Bungalow, Kake Street, Waltham
Proposal Proposed first-floor extensions creating a two-storey dwelling with internal alterations, demolition of existing conservatory, creation of additional parking and alterations to fenestrations

Reference CA/16/00532
Address Cobwebs, Kake Street, Waltham
Proposal Retrospective application for recent and proposed works to the garage

Reference CA/16/00534
Address Cobwebs, Kake Street, Waltham
Proposal Retrospective application for recent works to an external store

12. To consider/approve attendance at training/other events: See Appendix 1.
13. To note current consultations and correspondence that might be of interest and organise/approve/note any responses. See Appendix 2.
14. Representative(s) for the Village Hall Committee.
15. To receive updates on ongoing Parish Council or village initiatives:
 - Village Map
 - WSRA
 - Village Hall
16. Any Other Business (for information purposes only):

Members of the public and press are welcome to attend and will be given an opportunity to speak on any matter on the agenda.

Date of next meeting: Tuesday 3 May 2016
Annual Parish Meeting: Tuesday 26 April 2016