

Waltham Parish Council

TO: ALL MEMBERS OF WALTHAM PARISH COUNCIL: Councillors are hereby summoned to attend a meeting of the Waltham Parish Council on **TUESDAY, 7 April 2015** at Waltham Village Hall at **7.30pm** for the transaction of the business described in the following Agenda.

Tracey Block, Clerk to the Council

A G E N D A

1. To receive and approve apologies for absence.
2. To receive declarations of interest (Disclosable Pecuniary Interests and Other Significant Interests). The nature as well as the existence of any such interest must be declared.
3. To approve the minutes of the meeting held on 3 March 2015.
4. To discuss matters arising from the above minutes not covered by the agenda.
5. Public session: To receive questions and comments from the public on any agenda item.
6. To receive reports from County and City Councillors.
7. To consider any matters relating to Highways and the Environment.
8. To consider/approve arrangements for the forthcoming Annual Parish Meeting on 28 April.
9. To consider adoption of the Telephone Kiosk
10. To consider/approve work to be undertaken by the Highways Gang who can do minor repairs, vegetation removal, sign cleaning etc as arranged by Cllr John Simmonds.
11. To consider/approve adoption of the Draft Complaints Procedure
12. To consider/approve the adoption of the Draft Policy Protocol of Filming/Recording Meetings
13. To consider/approve the adoption of the Publication Scheme
14. Financial matters:
 - i. To note the Parish Council's financial position
 - ii. To authorise any payments including the Clerks Salary.
 - iii. To approve the Accounting Statements for 2014/15
 - iv. To approve the Annual Governance Statement 2014/15
 - v. Review of internal controls.
15. To consider any changes to the Risk Assessment.
16. Planning matters: to approve the responses to any recent planning applications.

Reference	CA/15/00590
Address	Land at South Sole Street, Sole Street, Waltham
Proposal	Proposed installation of 27.5m high lattice tower mobile phone base.

17. To consider/approve attendance at training/other events: See Appendix 1.
18. To note current consultations and correspondence that might be of interest and organise/approve/note any responses. See Appendix 2.
19. To receive updates on ongoing Parish Council or village initiatives:
 - Village Map
 - WSRA
 - Village Hall
20. Any Other Business (for information purposes only):

Members of the public and press are welcome to attend and will be given an opportunity to speak on any matter on the agenda.

Date of next meeting: Tuesday 19 May 2015
Annual Parish Meeting: Tuesday 28 April 2015